

POSITION DESCRIPTION  
**FRANKLIN COUNTY CHILDREN SERVICES**

An Equal Opportunity Employer

<b>JOB CLASSIFICATION:</b> <i>Nurse 1</i>		<b>DIVISION:</b> <i>Executive</i>	<b>DEPARTMENT:</b> <i>Provider Services</i>
<b>WORKING TITLE:</b> <i>Nurse 1</i>		<b>PCN &amp; CLASSIFICATION OF SUPERVISOR:</b> <i>713006 Nurse Supervisor 3</i>	<b>JOB STATUS:</b> <i>Full-time 40 Hours</i>
<b>CLASSIFICATION NO.:</b> 65511		<b>PCN:</b> <b>PAY RANGE:</b> 23	<b>REVISION DATE:</b> 3/20
<b>EQUIPMENT USED:</b> <i>telephone computer scanner/printer medical diagnostic equipment automobile</i>			
<b>MINIMUM QUALIFICATIONS/EDUCATION /TRAINING REQUIRED:</b> <i>Current licensure as registered nurse (RN) in state of Ohio.</i> <b>PREFERRED:</b> <i>Bachelor of Science in Nursing. Previous experience in Pediatric or Mental Health nursing.</i>			
<b>PURPOSE:</b> <i>Under the direction of the Nurse Supervisor 3, the employee provides nursing consultation and medical screening for social workers, foster parents and placement facilities; advises social workers and foster parents on medical matters; works with medically fragile children under the care of the Agency; acts as medical liaison with medical facilities; completes paperwork and administrative tasks related to cases. The employee will help the agency achieve CFSR standards and help ensure service delivery that focuses on Safety, Permanency and Well-being for the families served by the agency. The employee is committed to practicing cultural competence by: working respectfully and effectively with people of all cultures, classes, races, genders, ethnic backgrounds, religions, sexual orientations, mental and physical abilities, ages and appearances in a manner that recognizes, affirms and values the worth of individuals, families and communities and protects and preserves the dignity of each. The employee will adhere to the agency's Guiding Principles by serving as a child welfare professional, valuing every child, honoring families, and valuing partnerships.</i>			
	<b>JOB DUTIES:</b>		
30%	<i>Reviews and processes consent under advisement of the Nurse Supervisor 3 for hospital treatment, admission, surgeries and medications for children in Agency custody. Coordinates with prescribers regarding treatment recommendations (including psychotropics) for optimal planning. Communicates/coordinates with casework service teams, as needed, regarding care of children served by the Agency. Enters medical information into Agency case record.</i>		
30%	<i>Conducts medical screenings for children of all ages to screen for and document illness, injury or other medical concerns. Assesses need for medical treatment based on physical assessment findings and provides a recommendation to service teams or calls EMS as appropriate. Administers medication or treatments to children as needed, according to dosing instructions or with written or verbal physician order. Conducts agency TB testing.</i>		
30%	<i>Visits client homes and foster homes to provide medical consultation, advice and assessment of children; advises social workers and caregivers on medical matters in coordination with the medical team; monitors caregiver compliance with medical care and communicates accordingly with FCCS staff and</i>		

Nurse 1  
PCN  
Page 2

*medical teams. Attends staffings, provides education and consultation; obtains and monitors medical records and immunization compliance, assists in establishing current and future care needs through collaboration with the physician care team. Completes documentation for activities for care record. Participate in court proceedings as required.*

5% *Attends staff development training meetings and other unit/department meetings. Actively participates in any workgroup assignments. Attends supervisory conferences. Completes additional reporting/statistics as requested.*

5% *Performs other related duties as assigned.*

***\*Other related duties may include handling cases from Intake, if needed and if determined by HR to be qualified to do so.***

List no. of positions and Class Titles of positions supervised

N/A

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Date