Social Program Administrator 1

Franklin County Children Services is seeking Social Program Administrator 1 to develop and implement a training and practice protocol for new Intake and Region supervisors and associate directors, which targets basic skills to enhance daily practice. Employee will augment agency efforts to better support direct service managers. The employee will coordinate efforts of Human Resources and Professional Development Departments and coordinate Leadership Academy training offerings to ensure that the Employee Relations Division is helping the agency to meet present and future challenges through a prepared and advancement-ready workforce.

This position will collaborate with the deputy director over Program Services and regional and intake directors to develop a training and practice protocol for child welfare casework supervisors and associate directors to encompass all basic routine tasks and fundamental management strategies. Provide training in accordance with the protocol by way of group work and through individual coaching for child welfare caseworker supervisors and associate directors.

Advantages of Working at Franklin County Children Services:
- Health Care Benefits - Medical/Dental/Vision/RX/Mental Health/EAP
- Life Insurance Plans
- 10 Paid Holidays, 5 Personal Days and 2 Weeks’ Vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition Reimbursement
- College loan repayment and Perkins Loan Deferment/Pay-Off
- Longevity Pay/Length of Service Pay
- Opportunities for Advancement!

Qualifications:
- Applicants will have completed undergraduate coursework in social or behavioral science plus 12 months of experience in delivery of social services, plus six months of supervisory experience; or completion of graduate coursework plus six months of experience in delivery of social services, plus six months of supervisory experience; or equivalent.
- Successful applicant will have a master’s degree in Human Services, Human Resources, Public Administration or related field; extensive supervisory and training experience; must be organized and able to clearly communicate in both written and oral form; LISW-S.

How Do I Apply?
Please send resume and cover letter to fccshr@fccs.us.

You can view a complete position description and get additional details about openings on our website at http://childrenservices.franklincountyohio.gov/about/employment.cfm

AA/EEO