ADOPTION RECRUITER

Franklin County Children Services (FCCS) is seeking to hire an Adoption Recruiter for the Wendy’s Wonderful Kids (WWK) program. This position is a 12 month grant contract. The successful applicants will be supervised by an FCCS administrator and housed at 855 W. Mound Street, Columbus, Ohio. This Adoption Recruiter will develop and implement recruitment plans for children needing adoptive parents; assist in the development of outreach programming in the community to elicit support and involvement; and work closely with the Adoptions Department at Franklin County Children Services and the Dave Thomas Foundation for adoption. Miscellaneous related duties include: assisting in the development of narratives; creating fliers and videos to be disseminated to the community; assisting in media and community outreach efforts through speaking engagements; and assisting in the production of news releases, feature stories, public service announcements, brochures and other material; out of state travel for adoption placement and monitoring (must be able to fly and may involve weekends, evenings and, some holidays); and attending adoption staffing and department meetings to acquire information and updates on children who will need recruitment. Report to work hours are typically Monday through Friday 8 a.m. to 5 p.m., however flexibility is needed due to travel and engagement needs of youth. Must be able to work with diverse and special needs populations. Applicant will need to have a reliable car and out of county/state visits are part of the job duties. The successful candidate must possess a degree in social work or a related social services field and have at least one year of experience in the delivery of social services. Please submit a cover letter and resume to fccshr@fccs.us.

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