

SPA 1 - Visitation Program Administrator

At Franklin County Children Services, we are committed to our Guiding Principles: We are Child Welfare Professionals; We Honor Families; We Value Every Child; We Value Partnerships.

Franklin County Children Services is seeking a Visitation Program Administrator to provide leadership and training and be responsible for day-to-day quality service delivery to children and their families who are served by the Agency. This position will supervise and train family support supervisors and other visitation staff assigned to visitation department with a focus on strength-based practices to assure consistency of high standards of professional services to children and their families through parent/child visitation practices. Delivers administrative support between intake, regional and adoption department teams. Meets regularly with all assigned supervisors reviewing Agency case specific data to assure needs of children and families are being met. Employee addresses service delivery issues, workload and disciplinary concerns as they may relate to their assigned staff. Employee is responsible to ensure that staff coverage for visitation is established, maintained and organized in a manner that is viable for family services staff needs. This may include working a flexible schedule to meet the needs of the department.

Advantages of Working at Franklin County Children Services:

- Health Care Benefits - Medical/Dental/Vision/RX/Mental Health/EAP
- Life Insurance Plans
- 10 Paid Holidays, 5 Personal Days and 2 Weeks' Vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition Reimbursement
- College loan repayment and Perkins Loan Deferment/Pay-Off
- Longevity Pay/Length of Service Pay
- Opportunities for Advancement!

Advantages of Working at Franklin County Children Services:

- Health care benefits - medical/dental/vision/RX/mental health/EAP
- Life insurance plans
- 10 paid holidays, five personal days and 2 weeks' vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition reimbursement
- College loan repayment and Perkins Loan deferment/pay-off
- Longevity pay/length of service pay
- Opportunities for advancement!

How Do I Apply?

Please send resume and cover letter to fccshr@fccs.us.

You can view a complete position description and get additional details about openings on our website at <http://childservices.franklincountyohio.gov/about/employment.cfm>

AA/EEO