

## Human Resource Generalist

Franklin County Children Services is currently looking for an experienced **Human Resource Generalist** to join our HR Team. The Human Resource Generalist is expected to perform a variety of routine human resource work such as maintaining records, compiling and tracking data, assisting employees and managers on matters regarding human resources and recruiting a diverse work force. The preferred candidate will possess excellent written, verbal, and interpersonal skills to communicate effectively with customers, staff, and management at all levels; have strong organizational, analytical, prioritizing, and decision making skills; have the ability to accurately and calmly handle multiple priorities as well as work independently or in a team environment; will have a minimum of a bachelor's degree in human resources or a related field and several years of human resource experience. A demonstrated commitment to maintaining high professional standards and practicing cultural competence is a must. Competitive salary and excellent fringe benefits. Send resume with references and salary requirements by **December 31, 2015** to: Franklin County Children Services, Human Resources Department, 855 W. Mound Street, Columbus, OH 43223 or email [fccshr@fccs.us](mailto:fccshr@fccs.us) AA/EEO