

## **Project Manager Advertisement for open position in June 2016**

Franklin County Children Services (FCCS) in Columbus, Ohio is recruiting for a project manager to join our Project Management Organization (PMO) in our Information Technology Department.

This position leads the planning, organization, and integration of cross-functional information technology and/or business programs or projects to deliver specific measured results.

Responsibilities include leading a team of individuals through the IT project lifecycle, as well as the development and management of project charters/business cases, budgets, work plans, communication plans, issue logs and risk processes. Leads cross functional teams, vendors, and contractors in the completion of program and/or project related tasks. Ensures scope changes follow the FCCS PMO change management procedures and protocols. Facilitates the creation and maintenance of all program/project documentation and aids in the development, planning, and execution of testing project related applications as appropriate.

The FCCS Project Manager is an active member of the PMO, contributing to the creation, further development and adherence of a project methodology.

Additional responsibilities include:

- Define project scope, goals, and deliverables in collaboration with management and stakeholders.
- Facilitate the drafting and submission of project budgets, and recommend subsequent budget changes where necessary with justifications.
- Assist in the review of project requests, related impact to other PMO managed activities, and clearly identify potential risk.
- Contribute to preparation of initial project timelines and cost estimates, benefits and priority for PMO review.
- Develop full-scale project plans for approved projects, SDLC and associated communications documents.
- Identify and manage project dependencies and critical path with confidence and professional poise.
- Plan, schedule and track project milestones and deliverables.
- Serve as a role model and provide coaching, mentoring and guidance to the project teams, IT staff, and agency staff where appropriate.

The ideal candidate will have project management certification and IT experience. A bachelor's degree is required, while a PMP or master's degree is preferred.

Salary will be commensurate with experience with additional excellent benefits. Please send resume with cover letter and salary preferences to [fccshr@fccs.us](mailto:fccshr@fccs.us) or mail to Franklin County Children Services.

Attn: Human Resources, 855 West Mound Street, Columbus, OH 43223.