

## IT Procurement Analyst

At Franklin County Children Services, we are committed to our Guiding Principles: We are Child Welfare Professionals; We Honor Families; We Value Every Child; We Value Partnerships.

Franklin County Children Services (FCCS) is seeking a full-time IT Procurement Analyst (Purchasing Agent) to join its Information Technology department. This position is responsible for helping the agency achieve expedited IT technical, hardware, software as well as general procurement of all necessary supplies, materials, and equipment required for operation while maintaining all GAAP, ITIL, and FCCS PMO standards.

Advantages of Working at Franklin County Children Services:

- Health Care Benefits - Medical/Dental/Vision/RX/Mental Health/EAP
- Life Insurance Plans
- 10 Paid Holidays, 5 Personal Days and 2 Weeks' Vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition Reimbursement
- College loan repayment and Perkins Loan Deferment/Pay-Off
- Longevity Pay/Length of Service Pay
- Opportunities for Advancement!

Qualifications:

- The ideal candidate will have a bachelor's degree in business administration or a related area, two years of experience as a Procurement Specialist, two years of documented experience with audit functionality, one year of government procurement experience.
- Five years of experience with enterprise-wide accounting with multiple modules.
- All positions are subject to a criminal background check, fingerprinting, employment verification, and motor vehicle report check. All offers of employment are contingent on receipt of a negative pre-employment drug test.

How Do I Apply?

Please send resume and cover letter to [fccshr@fccs.us](mailto:fccshr@fccs.us).

You can view a complete position description and get additional details about openings on our website at <http://childrenservices.franklincountyohio.gov/about/employment.cfm>

AA/EEO