Assistant Director of IT

As part of the agency’s IT Department the Assistant Director of IT functions as the assistant to the IT director and is an IT leader for the management team. This position supports and drives the technical work for completion of projects as well as production support. This role serves as a partner with the IT director and innovator, guiding agency roadmaps and future efforts including, but not limited to, architecture, governance and change control, IT security, systems update and maintenance. The employee also completes change control code reviews for the technical staff and ensures all CCR follow the ITIL risk mitigations processes.

This position validates the IT Data Architects Enterprise Artifacts where there are impacts to IT artifacts including policies, position papers, standards, procedures and best practices. They ensure the oversight of the infrastructure manager or supervisors to ensure all new and existing systems are well documented. They assist the IT Director in leading and endorsing the agency-wide initiatives in network architecture, application development, database administration and enterprise solutions.

They develop expertise in ITIL, networking, risk mitigations and project management methodologies for themselves and their team. They work with the IT Director and senior technical staff to design both hardware and software solutions that meet the agency’s requirements. They assist with the IT best practices for optimal performance of the infrastructure and provide structure for adhering to ITIL standards. They coordinate and assist with planning the agency IT road maps and budgets. In addition, they ensure all enterprise systems are in an optimal working condition, security patch updates, storage growth rates are assessed and monitored, and budget impacts are projected.

This position takes initiative for chartering projects for any server or application within the FCCS domain which is not meeting the annually defined operating levels, AD authentication or reporting strategy or security framework. They oversee the IT architect manager’s data mapping solution to ensure there is consistent access across all agency systems. They oversee the IT management team with all levels of communication and provide guidance when the director is otherwise occupied. They provide and vet research for application development, database administration and enterprise solutions, and work to improve leadership capabilities within the IT department.

Advantages of Working at Franklin County Children Services:
- Health care benefits - medical/dental/vision/RX/mental health/EAP
- Life insurance plans
- 10 paid holidays, five personal days and 2 weeks’ vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition reimbursement
- College loan repayment and Perkins Loan deferment/pay-off
- Longevity pay/length of service pay
- Opportunities for advancement!

Qualifications:
- Bachelor’s degree in computer science with emphasis in multiple technology domains. Five years of work experience using ITIL Incident and problems resolution, data warehouse and CISCO networking. Five years of maintaining CISCO environments. Must obtain and maintain CISCO, Microsoft and
OnBase certifications. Two years of experience in network architecture, related to creation or Active Directory integrations, selection and usage or equivalent;

- Excellent written communication, presentation and interpersonal skills
- Proficient in database principles.
- Five years’ experience in IT Management.

- Completion of undergraduate core coursework in computer science, or completion of undergraduate core coursework in relevant academic major which included at least one course in each of the following:
  2) Logic-based mathematics
  3) Database concepts (for example, Oracle, Microsoft Access, Paradox, Sybase, IMS DB, DB2, Cache, DMS, or RDMS),
  4) Computer systems analysis and design,
  5) Basic data processing concepts;
- Two courses or six months experience in budgeting or eight years’ experience commensurate with job duties to be performed and knowledge and skills required
- Two years supervisory or project management experience
- Two courses or six months of experience in budgeting

- All positions are subject to a criminal background, fingerprinting, employment verification, and motor vehicle report checks. Also, all offers of employment are contingent on receipt of a negative pre-employment drug test.

You can view a complete position description and get additional details about openings on our website at http://childrenservices.franklincountyohio.gov/about/employment.cfm